



MEDICAL CENTER
OF THE AMERICAS
FOUNDATION

**Request for Proposal (RFP)
For the Bi-National BioMedical Cluster
Ecosystem Mapping & Roadmap Development
El Paso, Texas, USA; Juarez, Chihuahua, Mexico**

**ADDENDUM #2
January 18, 2019**

- I. MCA Foundation has received the following questions related to the Request For Proposal dated January 3, 2019, as amended on January 16, 2019 and provides responses as indicated:

Question 1. The RFP instructs Offerers to include “the RFP cover sheet (Page 1) and addenda, if any, signed and filled out as required.” Can you clarify the process for acknowledging addenda? There doesn’t appear to be a signature block on Addendum #1 or any instructions. Would it be sufficient to include a signed statement in Tab 2 acknowledging them? Or should we return some portion of the addenda (i.e., first page)?

Response 1. Please return the first page of the Addenda, signed and dated.

Q.2. Will the reports cited in the MCA RFP be made available by MCA to the vendor at the time of project inception?

R.2. Yes, all reports listed (and others identified) will be made available to the vendor at the time of project inception. An on-line data sharing mechanism (e.g., Dropbox) can be established quickly upon execution of the contract so that the selected vendor can begin reviewing materials ASAP.

Q.3. Does MCA envision these 2 two-week blocks of trips/tours to occur simultaneously or sequentially over this duration?

R.3. MCA will work with the selected firm to schedule the tours and meetings in the most effective and efficient manner possible. Depending on the firm’s location and distance from El Paso, the trips may be longer or shorter. MCA commits to working with the selected firm to accommodate their desired travel schedule while effectively managing the tour/meeting workload.

END OF ADDENDUM #2